



CHERIE K. BERRY
COMMISSIONER

JONATHAN R. BROOKS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

MEMORANDUM

Date: January 6, 2009

To: All Amusement Companies

From: Thomas Chambers

Re: Annual Amusement Company Meeting

This memo is to advise all amusement companies and inflatable rental companies that our **annual amusement company meeting has been CANCELLED** for this year.

Also this serves as a reminder that all units (inflatable devices) currently registered with the NC Department of Labor, Elevator and Amusement Device Bureau **must be inspected NO LATER than March 31, 2009**. All companies must visit our website at www.nclabor.com/elevator/elevator.htm to fill out the 2009 Data Collection Form and the Location Notice with requested date of inspection. In addition, the companies must send the Bureau a current Certificate of Liability Insurance. Requests for inspections will be scheduled as requested per the new prepay procedures and will be subject to change depending on the local inspectors' work schedule.

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