



CHERIE K. BERRY
COMMISSIONER

JONATHAN R. BROOKS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

June 26, 2008

MEMO TO: Elevator Companies

Jonathan R. Brooks

FROM: Jonathan Brooks
Bureau Chief

This memo is to serve as a reminder that when applying for an alteration or repair permit, please remember that the violations written up on the last inspection shall be completed before the alteration/repair can be passed.

If you have any questions, please do not hesitate to contact me.

/nfv

Cc: Area Supervisors
Area Inspectors