



CHERIE K. BERRY
COMMISSIONER

JONATHAN R. BROOKS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

MEMO TO: ELEVATOR COMPANIES & INSPECTORS

DATE: January 6, 2010

FROM: Thomas M. Chambers
Assistant Bureau Chief

**RE: Revision: PERMITS FOR HOISTWAY LANDING & DOOR
FRAMES**

When installing hoistway landing sills and door frames there shall be a permit applied for before performing the work. (Car sills now excluded)

If you have any questions please do not hesitate to contact me.