



CHERIE K. BERRY
COMMISSIONER

JONATHAN R. BROOKS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

February 20, 2008

TO: North Carolina Elevator Companies

RE: 2008 Elevator Company Meeting
March 19, 2008

Please plan to attend the upcoming Annual Elevator Company Meeting with the Elevator Bureau, NC Department of Labor. It will be held on March 19, 2008 at the McKimmon Center, 1101 Gorman Street, Raleigh, North Carolina. The meeting time is 8:30 am to 5.00pm.

It is required that at least one member of your management team be present at this meeting. Please RSVP by March 3, 2008 with the name of your company representative(s) that will be attending. Please contact Nancy Vick via phone, fax or email to nancy.vick@nclabor.com.

If you need further information, please feel free to contact our office at (919) 807-2770.

Respectfully,

Thomas Chambers
Assistant Bureau Chief
Elevator & Amusement Device Bureau

TC/nv