



**Elevator Advisory Board Meeting  
June 15, 2005  
Raleigh, NC**

Attendees: Jonathan Brooks, Dept. of Labor, Elevator Bureau  
Nick Mebane, Thyssenkrupp Elevator  
Roger Shumate, International Union of Elevator Constructors  
Joseph Brummett, Elevator Specialists of Carolina, Inc.  
Tom Chambers, Dept. of Labor, Elevator Bureau  
Nancy Vick, Dept. of Labor, Elevator Bureau  
Andy Frazier, Dept. of Labor, Standards and Inspections Division  
Rick Dames, Forsyth County General Services

Jonathan Brooks opened the 3<sup>rd</sup> meeting of the Elevator Advisory Board by welcoming everyone. Rick Dames was welcomed as a new member. The minutes of the last meeting were approved with one spelling change to an organization.

Mr. Brooks expressed concern that representatives were not present. Members must be active to remain on the Board. He introduced the idea that maybe an Alternate member should be assigned by each official member. In doing this, an appropriate representative could attend the meetings in case the member could not be present. All present agreed that this would be a good idea and will send in their chosen Alternate name to our office. Mr. Brooks will send out memo requesting this. (E-Mail sent to all members 6-28-05)

**Old Business**

There was no old business to discuss at this time.

**New Business**

*A17.1 Addendum Supplements*

Buddy Godwin was Standards Committee representative and has retired. He is resigning in September, 2005 from this Committee. Mr. Brooks has been appointed the representative for the Standards Committee. Tom Chambers has been appointed to the Code Committee.

Addendum A17.1S supplement will be held up. It may be fall of 2005 before it is approved for publication. This supplement deals with the machine room-less elevator. No more variances will be required after this is final. The Certified Accredited Elevator Association handles what the code says about new technology, whether it meets or is better than what code says. They must accept or not accept it.

About the only changes to the 2004 code are fire service requirements and were added in 2005 codes.

### *Elevator Company Field Issues*

The full load safety test in North Carolina is not done by our office. In order to replace victrollic fittings, there is no need to bring weights back out. If you are replacing, changing or adding to piping, relief pressure needs to be re-established. A permit is needed for inspection. A letter was sent out by our office regarding this in April, 2005.

Auto reload on electrical code on manual reset (amperage overload) will not be found in our code books.

In 2004 code there is a requirement for written documentation of a maintenance program. We do not and have not enforced this in past few years. The code says there shall be one, but who is responsible for this; the elevator company or the owner? We can't regulate or enforce this since it is vague in that it does not specify what it should be. Different types of companies have different types of maintenance programs.

Regarding the enforcement of code on single bottom jacks: In order to remain in operation, a variance must be requested. If there is an alteration to the unit it must be replaced. Code says it must have a safety bulkhead system. This has been a requirement since 1970. There are no cases in North Carolina with problems with those already installed. Test is not required to be re-done unless it fails the first test. Testing done twice per year and a tag is left on it for identification.

### *Modified Application Forms*

There is a new application form online as well as printed copies in our office. Due to applications never closing or completing for years, we have put an area on the application for an Expiration Date. Jobs containing up to 5 units on one application have an expiration date of one (1) year. Jobs containing over 5 units on an application have an expiration date of two (2) years. Please go to our website for applications to submit and other important information. There is more information being placed on the website weekly for your use.

Mr. Brooks asked if a training class would be helpful in completing applications correctly and instruct on what the process is. This may be useful to the elevator company clerical staff and representatives. Mr. Brooks or Mr. Chambers would also be available to speak at your company meeting to instruct those who may need it. Please send your requests or needs to us regarding this. They will be happy to help in any way

### *New Bureau Engineer*

Henry Madenspacher is retiring effective June 30, 2005. A surprise retirement party in his honor will be held at the Ramada-Blue Ridge in Raleigh on the above date at 6:00 pm. Invitations have been sent to all elevator companies. It will be a casual barbeque dinner. Joe Adams has taken the Engineer position. Joe will be in the field some handling inspections also. We have re-written the job position to include field work as well. He will also take over some code questions for our office.

We will no longer review state construction contracts. You must contact the state construction office for all your state jobs.

### *Penalty Sheets*

We must have applications in this office before a job is started. The construction permit has to be on the job or you will be shut down and fined. Work being performed without a permit is the largest problem we have at the present time. The penalty process was explained at the Annual Elevator Company Meeting. It was reiterated here to elevator company representatives at the Advisory Board Meeting.

### **Proposed Changes/Discussion**

The Board voted to approve having an Alternate to attend the Advisory Board Meetings in the event the official member could not attend. They may sit in on the meeting and take notes for the member. Members need to be active if they are going to remain a member.

Roger Shumate asked to be re-appointed to the Board. His term expired this year. He accepted for a 3-year term.

The industry is initializing the certification/training of elevator workers. The Elevator Advisory Board will be a part of all the process as well as part of the approvals and agreements.

The next meeting of the Advisory Board was set for December 7, 2005. It will be held in the Old Revenue Building, 111 Hillsborough Street, Raleigh, NC, in the 3<sup>rd</sup> floor conference room.