

## Privacy Statement

Thank you for visiting the N.C. Department of Labor's Web site, [www.nclabor.com](http://www.nclabor.com), and reviewing the Privacy Statement. The statement sets forth the information that is collected from you during your visit as well as the use of that information.

The statement addresses the following:

[Information Collected and Stored Automatically](#)

[Public Disclosure](#)

[Web Site Security](#)

[Cookies](#)

[Disclaimer](#)

[Links to Other Sites](#)

### Information Collected and Stored Automatically

When you visit our Web site to browse, read pages or download information, we automatically collect and store only the following information:

1. The Internet domain and IP address from which you access our portal;
2. The date and time you access our site;
3. The pages you visit; and
4. If you linked to [www.nclabor.com](http://www.nclabor.com) from another Web site, the address of that Web site.

The N.C. Department of Labor uses this information to help make the site more useful to visitors—to learn about the number of visitors to the site and the types of technology visitors use.

### Web Site Security

For Web site security purposes and to ensure that this service remains available to all users, this computer system employs software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.

### Public Disclosure

Government records in North Carolina generally are public in nature. The public policy of the State of North Carolina as established by the General Assembly is to "provide that, as a general rule, the public would have liberal access to public records."

The North Carolina Public Records Law states that public records "shall mean all documents papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina or its subdivisions." For information to be confidential, a specific provision must be made in the law.

### Email

If you e-mail us and include personal information, we may use that information in responding to your request. E-mail is not necessarily secure or confidential. Send only the information that is necessary for us to answer your question or process your request. The e-mail is subject to the North Carolina Public Records Law.

### Cookies

A persistent cookie is generally defined as a piece of data that is stored on the user's hard drive. We do not use persistent cookies on our Web site or in our Web applications.

Temporary or session cookies are used on www.nclabor.com Web site pages. These cookies are stored in memory and are only available during an active browser session. Session cookies are also used by some of the applications deployed on our Web site to temporarily save information entered by a user as long as the user's browser is open. These cookies do not collect personal information on users, and they are erased as soon as you close your Web browser. No personally identifiable information about you is maintained as a result of a temporary or session cookie.

You can configure your Web browser to accept or decline cookies, or to alert you when cookies are in use. You do not have to accept cookies from us, but if you choose not to, some of the functions on our site may not be available to you.

### **Links to Other Sites**

Our site provides links to other Web sites. The privacy policies described here do NOT necessarily apply to any external sites. Read the privacy policies of other sites you visit. Be informed. You are the person best qualified to protect your own privacy.

---